Sonora's Historic Opera Hall



Rental Information

October 2024



the Opera Hall began its history, in 1879 as a flour mill.

"General Information"



The Historic Sonora Opera Hall
250 S Washington St.
Sonora, CA 95370
209-694-4008

The "Jewel in the Crown of Sonora"

The Historic Sonora Opera Hall is a beautifully restored & unique building that offers many features and amenities that give it a character you will not find in other rental facilities.

The Main Hall:

- The Hall's Capacity: 400 Theater Style Seating (No tables)
  or 225 ~ 250 Banquet Style Seating (Tables & Chairs)
- Beautiful Hardwood Floors measuring 52' x 37'
- A Stage Area measuring 16' x 24' (Includes a Handicapped lift to Stage)
- Plush Burgundy Velvet Draperies

Rental Includes:

- Six (6) cocktail tables
- Twenty (20) 8 ft. rectangular tables
- Six (6) 6ft. rectangular tables
- Ten (10) 5ft. round tables
- 200 Black Folding Chairs
- Wifi Internet Access
- 4 Barricades (for use in blocking off parking in front of the Hall)

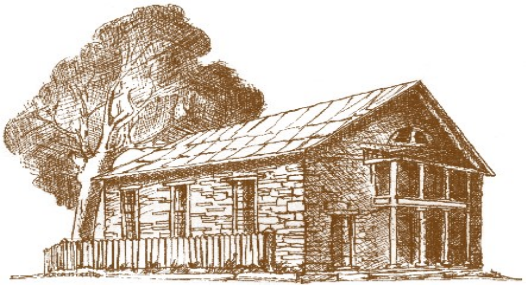
Additional Rentals:

- Prep Kitchen which includes: Commercial Refrigerator, Warming Oven with trays, Microwave, Stainless Steal countertops & Deep Sinks. Includes plenty of electrical outlets (including 220)
- Concert Grand Piano

Additional Information:

- You may hang a banner two (2) weeks prior to your event for free on the building sign.
- You may also tie a banner to the balcony on the day(s) of your event.

Contact the Chamber of Commerce for more information on renting the Historic Sonora Opera Hall! (209) 694 4008 info@sonorachamber.org



SONORA OPERA HALL

RENTAL POLICY

Sonora Opera Hall Rental Policy effective May 19, 2020:

The Permittee is granted the privilege of using the Opera Hall under the conditions established in this Policy. Rental dates are on a first come, first serve basis. The City of Sonora's sponsored activities shall have priority for all available dates. Bookings are allowed up to 18 months in advance of the rental date. Permittee shall obtain and pay for any governmental permits or authorizations required for Permittee's activities prior to use of the facility.

The Permittee is responsible to the Chamber of Commerce and/or its agent(s) for enforcing strict adherence to this Policy. The City reserves the right to deny use of the Opera Hall to any individual, group or organization that refuses to adhere to any portion of this Policy.

PAYMENTS AND CANCELLATION PROVISIONS: (Effective November, 2023)

Facility Rental Fees

Daily Rental	Rental Fee	
Monday - Thursday	$500.00	
Friday – Sunday & Holidays **	$700.00	

PLEASE CALL FOR WEDDING PACKAGE RATES

*** Applicable Holidays- New Year's Eve, New Year's Day, Martin Luther King Jr., President's Day, Caesar Chavez Day, Memorial Day, 4th of July, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Eve and Christmas Day*

Additional Rental Fees

Type	Rental Fee
Damage/Clean Facility Deposit (Refundable)	$300.00
Professional Cleaning	$300.00
Prep Kitchen	$100.00
Grand Piano (includes tuning)	$250.00

- Half (1/2) of the total Daily Rental Fees are due within 2 weeks upon reserving the Sonora Opera Hall and must accompany the completed and signed Rental Application.
- All remaining fee balances are due sixty (60) calendar days prior to the rental date.
- The Damage/Clean Facility Deposit and required Insurance are due fourteen (14) days prior to the rental date.
- The deposit shall be refunded to Permittee less any charges. The Chamber shall have twenty (20) working days to refund any portion of the deposit.
- It is the Permittee's responsibility to fully read, understand, and adhere to all Opera Hall requirements/ rules.

CANCELLATION POLICY:

If use is canceled by Permittee sixty (60) calendar days, or more, prior to the date of the event, Permittee shall be entitled to a 50% refund of Daily Rental Fees. Such refund will be made within thirty (30) calendar days of the City receiving written notice of said cancellation.

If use is canceled by Permittee fifty-nine (59) calendar days, or less, prior to the date of the event, Permittee shall be entitled to no refund of the Daily Rental Fees.

Permittee is financially responsible for all damages to facility and equipment occurring from use. If damages exceed the $300.00 Damage/Clean Facility deposit, Permittee will be held responsible for all additional charges/fees.

CLEANING & DAMAGE REQUIREMENTS:

It is the Permittee's responsibility to fully read and understand the clean up information and adhere to it. A fee of $70.00 per staff person per hour will be charged for any additional cleaning and/or repairs needed resulting from your event.

Permittee is responsible for removing all garbage and items for the Hall, restacking chairs and tables, and cleaning the facility. Additional fees may be charged against the deposit if the tables and chairs are not properly put away, heaters or coolers not turned off, and/or lights and ceiling fans are left on. The deposit shall be refunded to Permittee less any charges. The Chamber shall have thirty (30) working days to refund any portion of the deposit.

A full walk-through of the facility will take place prior to Permittee having access or keys to the building. This walk-through will take place no earlier than 9 a.m. It is highly recommended that the person responsible for cleaning the Hall attends this meeting. The condition of the facility will be noted by Chamber Staff and the Permittee, if present at the walk-through. The Permittee will be responsible for any subsequent damage to the Hall after the keys have been issued.

A walk-through of the facility will take place after the Permittee's event and prior to the next rental. At this time any cleaning problems or damage will be noted by Chamber Staff and provided to the Permittee.

INSURANCE PROVISIONS:

Permittee shall purchase and maintain, during the term of the Rental Agreement, insurance subject to the specifications set forth below to provide protection from any and all claims that may arise from operations or performance under this contract. All insurance companies must be rated A or A+ in the most recent Best's Rating Guide of Property and Liability Insurance Companies.

The Permittee shall maintain general liability insurance in an amount not less than one million dollars ($1,000,000) per occurrence, two million dollars ($2,000,000) general aggregate, for bodily injury, personal injury, and property damage. Permittee's general liability policies shall be endorsed to provide that the Sonora Chamber of Commerce, its officers, officials, agents, employees and volunteers shall be additional in-sureds under such policies. When alcohol is being served or sold, it is mandatory that the General Li-ability Policy include liquor Liability Coverage.

The City must be furnished a rider or certificate, including policy endorsement or additional insured policy language not less than fourteen (14) Days prior to the event. Permittee may purchase special events insurance through the Chamber of Commerce.

Workers Compensation Insurance - Permittee shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least one million dollars ($1,000,000). Permittee shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of the City, its officers, officials, agents, employees, and volunteers.

ADDITIONAL PROVISIONS:

- The maximum occupancy for the facility is:
  400 - Dances, Musical performances, Seating with no tables
  225 - Exhibits, Art Shows, Craft Fairs, Seating with tables

- **Only beer and wine, including champagne,** shall be served or sold in the facility. If selling beer and/or wine Permittee must obtain an ABC License and Liquor Liability Insurance coverage prior to the event. All consumption of alcohol and possession of open alcohol containers must remain within the building. *(City Ordinance 461 prohibits consumption of alcoholic beverages in or upon any public street or alley; in or upon any public sidewalk; and in or upon grounds of public buildings).*

- "For profit" events are required to obtain a City of Sonora Intermittent Business License. Non-Profit organizations may also be required to obtain this license depending on the nature of the event. For further information call the City Administration Department at (209) 532-4541.

- School Rentals - A School Staff Person(s) must meet with the Opera Hall Staff prior to booking a date at the Hall. The School Staff person(s) will also take responsibility of following all the rules and regulations of the Opera Hall. The School Staff person(s) will also be at the walk-through when receiving the keys to the Hall. The School Staff person(s) will also be onsite for setup before the event, be present during the event and be onsite for clean up after the event. Schools must furnish the liability insurance and issue all checks for the Hall.

- All equipment/tables/chairs used in the Opera Hall must have floor protection pads on each leg. Do not drag items across any floors within the Hall.

- If Permittees are selling or giving away food to the general public, they must contact the Tuolumne County Health Department at (209) 533-5637 at least two weeks prior to the rental date.

- NOTHING SHALL BE ATTACHED OR AFFIXED TO ANY PART OF THE FACILITY INCLUDING INTERIOR OR EXTERIOR WALLS, DOORS, DRAPES AND FLOORS. IE: NAILS, STAPLES,THUMB TACKS, PICTURE HANGING STRIPS, AND TAPE OF ANY KIND.

- PERMITTEE IS NOT ALLOWED TO USE ANY TYPE OF GLITTER OR CONFETTI WITHIN OR OUTSIDE OF THE FACILITY.

- All free standing and table decorations must meet appropriate safety standards. Nothing shall be leaned against the walls, without written permission from the Chamber

- **CANDLES, OPEN FLAME DEVICES, AND HELIUM BALLOONS ARE NOT ALLOWED INSIDE THE OPERA HALL.** If found that any of the above items were used then the Permittee will forfeit their $300.00 deposit. This requirement does not include sternos for the heating of food.

- **Permittees, and their guests, are not allowed to park in the Law Offices of Tamara Poley parking lot between 8am to 6pm Monday through Friday, or in the Gunn House Parking Lot. Please be advised that if you or your guests park in either of these lots, cars may be TOWED AT THE OWNER'S EXPENSE.**

- The handicapped lift inside the main Hall is to be used for ADA access to the stage and for no other purpose. If the lift is used improperly and damage occurs, Permittee will be responsible for all repair or replacements cost. Please note that this is very expensive.

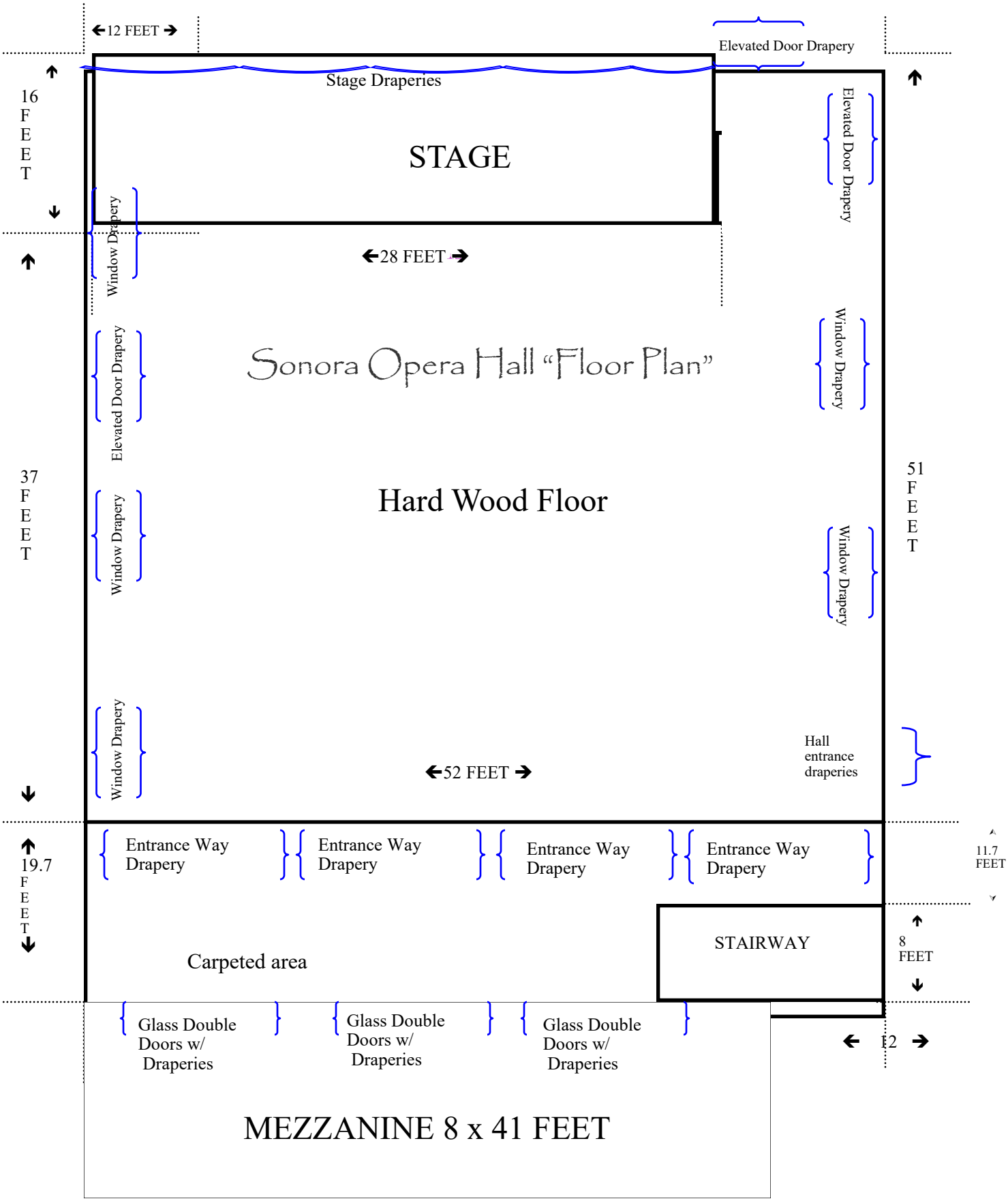
- The antique piano must remain in its current location and is not available for use.
- Permittee can hang a banner out in front of the Hall two (2) weeks prior to their event on the Opera Hall rental sign. Banners must be tied and cannot be screwed into the wood. A banner can also be tied to the outside balcony on the day(s) of the event.
- Events may be subject to prior approval by the Opera Hall Entertainment Committee. Anyone wanting to put on a concert at the Sonora Opera Hall may be required to meet with the Opera Hall Committee prior to reserving the Hall. A sample of the music to be played will be required for this meeting.
- Permittee shall not install, use, or be permitted to operate or used in the facility, or surrounding property, any public address equipment, television equipment, juke box, radios, loudspeaker, or other equipment producing noise levels that cause a disturbance outside the facility.
- Individuals under 18 shall not be permitted to rent the facility. Youth groups and minors must have adult supervision at all times during facility rental.
- Activities shall begin no earlier that 9:00 a.m. and cease no later than 12:00 midnight, unless Permittee receives prior written permission from the City. Any type of music must be turned down by 10:00 p.m.
- Games of chance or any other forms of gambling will not be permitted unless authorized in writing by the City.
- NO SMOKING shall be allowed in the facility.
- No City property shall be removed from the facility.
- The City or the Chamber shall not be responsible for any damage or loss to any item belonging to Permittee or its guests/ customers.
- Permittee shall not discriminate because of race, creed, color, sex or national origin, against any person by refusing to furnish such person any accommodation, service or privilege offered to or enjoyed by the general public. Permittee will not discriminate against any employee or applicant for employment, because of race, color, religion, ancestry, sex, age or national origin. Permittee will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, religion, ancestry, sex, age or national origin.
- Any use of the City's Opera Hall logo is expressly prohibited without the written permission of the City of Sonora.
- The City and the Sonora Chamber reserves the right to enter upon the facility at all reasonable times for the purpose of inspection, maintenance, administration, protection and development of the facility.

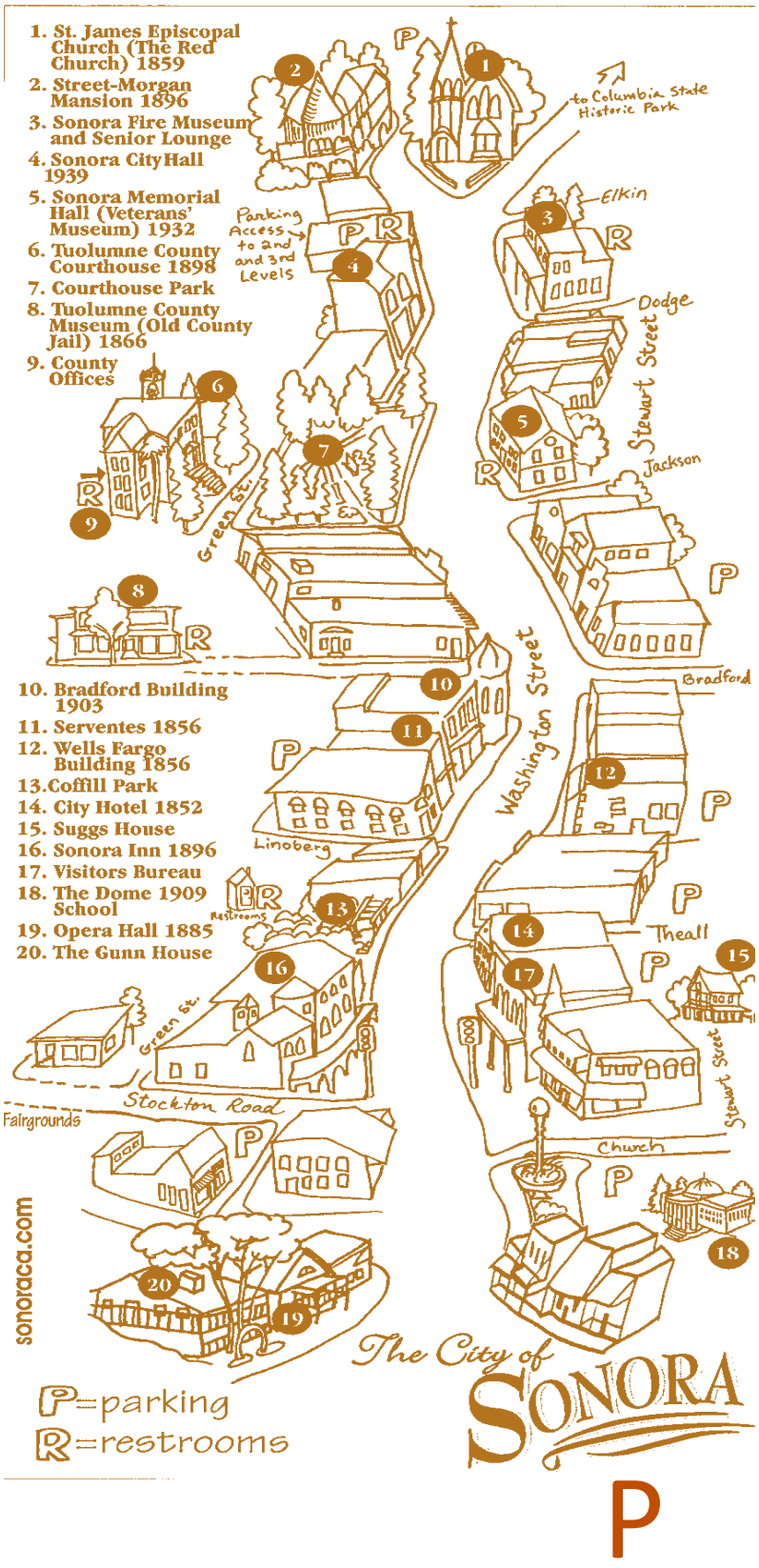
  All rights to the Opera Hall, not expressly granted to the Permittee are reserved to the City, including the right to modify the facility as the City may deem appropriate from time to time, and to promulgate rules and regulations governing all users of the facility, including Permittee.

CONTACTS:

For any questions regarding your Opera Hall Rental contact the Chamber of Commerce at (209) 694 4008 or via email at info@sonorachamber.org.

In the event of an after office hours maintenance problem or if you have an emergency contact the Sonora Police Department at (209) 532-8143.


12 FEET
Elevated Door Drapery
Stage Draperies
16 FEET
STAGE
Elevated Door Drapery
Window Drapery
28 FEET
Sonora Opera Hall "Floor Plan"
Window Drapery
Elevated Door Drapery
37 FEET
Hard Wood Floor
51 FEET
Window Drapery
Window Drapery
Window Drapery
Hall entrance draperies
52 FEET
Entrance Way Drapery
Entrance Way Drapery
Entrance Way Drapery
Entrance Way Drapery
19.7 FEET
11.7 FEET
STAIRWAY
8 FEET
Carpeted area
Glass Double Doors w/ Draperies
Glass Double Doors w/ Draperies
Glass Double Doors w/ Draperies
12
MEZZANINE 8 x 41 FEET



Parking for the Sonora Opera Hall

There are several parking lots near the Opera Hall that are open on the weekends. I have highlighted them below

On Green Street there are two parking lots

1. Behind B of A
2. A City Lot next to the Bourbon Barrel
3. On the corner of Green and Church is the Yosemite
4. Title parking lot
5. The Law Offices of Tamara Poley which are located right next to the Opera Hall, This lot is available ONLY when the bank is closed
6. The Fountain Parking lot which is across the street from the Opera Hall
7. Street parking too.

We do not have parking enforcement on the weekends. So there is no time limit parking, as long as you are parked legally and not in a red zone.

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ALCOHOL PROVISIONS:

Only beer and wine, including champagne, shall be served or sold in the facility. All consumption of alcohol and possession of open alcohol containers must remain within the building. City Ordinance No. 461 prohibits consumption of alcoholic beverages in or upon any Public Street or alley, in or upon any public sidewalk, and in or upon grounds of public buildings. When alcohol is being served or sold at the Opera Hall, it is mandatory that the General Liability Policy include Liquor Liability Coverage.

If selling beer and/or wine Permittee must obtain an ABC License and Liquor Liability Insurance coverage prior to the event. This license is only available for non-profit organization, and the license is necessary when:

1) Selling beer or wine
2) Serving beer or wine at an event with a paid admission.

If there is no charge for any portion of the event, such as a wedding reception, a license is not required.

The following steps are required to obtain a Special Daily License from the State of California Department of Alcoholic Beverage Control:

1) Contact the Department of Alcoholic Beverage Control and ask them to send you the appropriate information and forms.

State of California
Department of Alcoholic Beverage Control
3021Reynolds Ranch Pkwy, Ste 150
Lodi, CA 95240
(209) 371-6771

2) Obtain a letter that states the City of Sonora is aware that alcohol will be sold in conjunction with your paid event.

3) Take the letter issued by the Special Programs Coordinator, along with your IRS 501-C3 form, or other proof of non-profit status, to the Sonora Police Department. If there are no objections the Chief of Police will issue a second letter. It is recommended that you call ahead to make sure that the Chief police is available. A fee of $15.00 will be charged if you do not bring your IRS 501-C3.

Sonora Police Department
100 S. Green Street
Sonora, CA 95370
(209) 532-8143

4) Submit the letters and the appropriate forms issued by the Department of Alcoholic Beverage Control to the Department or Alcoholic Beverage control, pay the fee, and complete the process to obtain the daily license.

5) Submit a copy of the Special Daily License issued to you by the Department of Alcoholic Beverage Control to the Special Programs Coordinator prior to your event at the Opera Hall.



SONORA OPERA HALL CLEANUP INFORMATION

Please only use the cleaning supplies & equipment that are provided. For your convenience a list of people who can be hired to clean the Hall for you can be obtained from the Special Programs Coordinator.

A fee of $70.00 per staff person per hour per staff person will be charged for any additional cleaning and/or repairs needed resulting from your event.

MAIN HALL -

FLOORS & STAGE: Sweep floor/stage using the large dust broom. Mop the wood floor and stage only with the provided swiffers and clean any spills with a "water" dampened cloth only. Vacuum all carpeted areas including mats.

TABLES & CHAIRS: Clean and replace them to their original location.

TRASH CANS: Empty all garbage from cans into the dumpster provided. Wipe inside, outside & lids. Do not replace liners.

THE DRAPERIES: Leave all draperies down, not tied or held back, when you leave the building at the end of your rental. Permittee will be charged for any damages or stains, including water stains, to the drapes resulting from their rental.

BATHROOMS -

Clean sinks, mirrors and toilets (bowl, lid & seat) with cleaner provided. Sweep all bathroom floors/ stalls with broom, then mop entire bathroom with solution from dispenser using regular wet mop system.

KITCHEN/HALLWAY -

Remove all food. Wipe down all counter-tops, sinks, inside/outside of refrigerator, microwave & warming oven with cleaner provided. Make sure to wipe down all racks in the refrigerator and all warming oven trays. Sweep entire kitchen & hallway then mop with solution from dispenser. Please do not dump cooking oil or grease down any drains. Vacuum all mats.

STAIRS, MEZZANINE & OUTSIDE BALCONY -

Sweep mezzanine and stairs using the large dust broom, then mop with solution from dispenser ,if needed. Sweep the outside balcony, if needed, with exterior broom.

OUTSIDE & IN FRONT OF THE HALL -

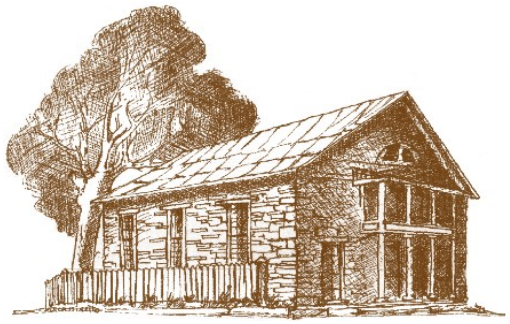
Pick up any litter, cups or cigarettes butts from in front of, or on the sides of the building. Sweep the front of building with exterior broom, if needed.

BEFORE EXITING -

- Place all towels/cleaning rags in the mop sink when finished.
- Ensure that all lights, heaters, air coolers, ceiling & restroom fans are turned off.
- **Make sure that all doors are closed and locked.**
- Unfasten & close all draperies.
- **Please leave your keys on the stage when you exit.**

For any maintenance problems after office hours, or for any emergencies, contact the Sonora Police Department at (209) 532-8143.





SONORA OPERA HALL
RENTAL APPLICATION

For office use only
Application Complete

Located at:
250 S. Washington St.
Sonora, CA 95370
(209)532-3508

Mailing Address
P.O. Box 3084
Sonora, CA 95370

Applicant: _____ Contact: _____

Mailing Address: _____

Email: _____ Cell #:_____

Daytime Phone: _____ Evening Phone: _____

Additional Contact Person: _____Cell #:_____

Date(s) Requested: _____ Time of Event: _____to_____

Type of Event: Concert ____ Dance ____ Meeting/Conference ____ Party ____ Other _____

Is this a public event? _____ If yes, will an admission fee be charged? _____

Description of Event: _____

Music Provided by *(if applicable)*: Band _____ Disc Jockey _____ Other _____ *(Explain)*

Band Name *(if applicable)*: _____ Type of Music: _____

Expected Number of Attendees: _____ Expected Age Range of those Attending:_____

Will Beer and/or Wine will be served? _____ *(Hard Liquor is not allowed at the Opera Hall)*

Will alcohol be sold? _____ Is alcohol included in the price of admission fee *(if applicable)*? _____

How did you hear about the Opera Hall? _____

To Be Completed by Chamber Staff

Description	Amount	Date Rec'd
Daily Rental Fees (Initial Payment)	**$**_____	_____
Daily Rental Fees (Balance Owed)	**$**_____	_____
Prep Kitchen Fee	**$**_____	_____
Damage/Cleaning Deposit	**$**_____	_____
Cleaning Fee	**$**_____	_____
Bartender Fee	**$**_____	_____
A/V Fee	**$**_____	_____
Piano Rental Fee	**$**_____	_____
Total Fees	**$**_____	_____
Insurance received		

INDEMNITY/HOLD HARMLESS AGREEMENT:

Undersigned shall indemnify, defend, and hold harmless the City and the Sonora Chamber of Commerce, its officers, officials, employees, agents and volunteers ("City/Chamber indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Undersigned's performance of its obligations under this agreement or out of the operations conducted by Undersigned, except for such loss or damage arising from the sole negligence or willful misconduct of the City/Chamber. In the event the City/Chamber indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Undersigned's performance of this agreement, the Undersigned shall provide a defense to the City/Chamber's indemnitees, or at the City/Chamber's option, reimburse the City/Chamber indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

I have read the Rental Policy and other rental requirements and agree to comply with all rules and regulations. I do hereby certify that I have been duly authorized by the above-named organization or my group to enter into this agreement, and that the activity which the organization or my group is sponsoring fully meets the conditions set for the herein and that we agree to observe all rules and procedures as stated. I understand that the cost of any special cleaning or damage to the facility, equipment or grounds, due to the event, will be deducted from the Damage/Clean Facility Deposit and/or charged to the Applicant.

Undersigned waives and releases the City/Chamber from any and all claims, causes of action, allegations, or assertions that may arise relating to infection of any person by COVID-19 that occurs, or is alleged to occur, during the rental period. Undersigned also agrees to defend, indemnify, and hold City/Chamber harmless from any and all claims, causes of action, allegations, or assertions made against City/Chamber, its officers, officials, agents, employees and volunteers arising from or relating to actual or alleged COVID-19 infections occurring during the rental period, except where caused by the sole negligence or willful misconduct of the City/Chamber.

_____ _____

Signature of Authorized Representative **Date**

PLEASE MAKE ALL CHECKS PAYABLE TO THE SONORA CHAMBER OF COMMERCE

Mailing Address:
P.O. Box 3084
Sonora, CA 95370



PIANO RENTAL CONTRACT

Fee $175.00

RENTAL PROVISIONS

Please observe the following provisions when using the Opera Hall Piano

1. No food or drinks on the piano.
2. Hands must be cleaned with soap and water before use.
3. Absolutely NO marking of keys is allowed.
4. If a mark is accidentally made on keys do not attempt to remove it, including removing fingernail polish.
5. Do not use the piano to write on.
6. Piano can only be tuned by the City contracted tuner. No re-tuning or alterations are allowed.
7. The piano must remain on the stage within the Opera Hall and can only be moved by City Staff. The Piano Rental Fee includes a one-time movement and setup by City Staff. An additional fee of $25.00 will be charged for each additional movement and setup time requested. Movement and setup will only occur during normal City business hours.
8. Lessee assumes all risk for damage or loss to piano.
9. Lessor shall make every effort to insure proper working condition of the piano but does not guarantee piano against failure of any kind.
10. Rental paid by Lessee is to cover ordinary wear and tuning fees. The piano tuner will examine and test the piano upon the completion of the event to determine any unusual or extraordinary wear or damages whether from use or handling.
11. If repairs or replacement are required, because of Lessee's event, Lessee agrees to pay all material, labor, and shipment charges in addition to the rental fees.
12. Lessee shall pay Lessor the total sum necessary to replace any equipment that is lost, stolen or damaged beyond repair.
13. Lessee is responsible to promptly notify Lessor of any piano failure or damage.
14. Lessee is responsible for becoming familiar with operating procedures and proper use and care of the piano and will not under any circumstances alter the piano or use it for any purpose other than which it was manufactured or designed.
15. Lessee agrees to pay all attorneys fees and court costs and all related damages to Lessor upon failure of payment or collection of charges, and failure to perform under any of the provisions listed in this contract.

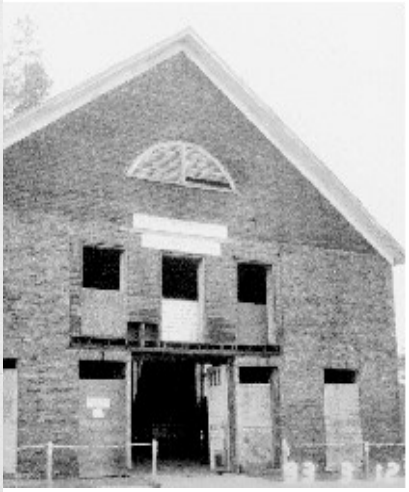
I have read the Piano Rental Contract and agree to the provisions herein.

_____ _____

Permittee Signature Date

Thank you for renting the Historic Sonora Opera Hall. We look forward to helping you with your special event.







The Sonora Opera Hall Through The Years